



Privacy Notice - Data Protection Act 1998

We **Egton Church of England Voluntary Aided Primary School** are a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your child's previous school and the Learning Records Service. We hold this personal data and use it to:

- Support your child's teaching and learning;
- Monitor and report on your child's progress;
- Provide appropriate pastoral care, and
- Assess how well their school / educational setting is doing.

Information about you that we hold includes your child's contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs your child may have and relevant medical information.

We will not give information about you or your family to anyone outside the school without your consent unless the law and our rules allow us to do so.

We are required by law to pass some of your information to the local authority, North Yorkshire County Council, and the Department for Education (DfE) and where appropriate we will send to relevant national health service personnel (e.g. school nurses) information on individual pupils changing school (or address) to ensure continuity of health care. If a child moves to another school we will ensure a handover of appropriate data we hold, and we will cooperate with other schools s/he has attended to endeavour to complete any outstanding issues.

If you want to see a copy of the information we hold and share about you and your child/ren then please contact **Mrs. Liz Orland (Headteacher) at Egton CE (VA) Primary School.**

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

www.northyorks.gov.uk/schoolrecords and

<http://www.education.gov.uk/researchandstatistics/datatdatam/b00212337/datause>

If you are unable to access these websites, please contact the LA or DfE as follows:

- Data Management Officer
North Yorkshire County Council,
Financial Services,
County Hall,
NORTHALLERTON,
North Yorkshire,
DL7 8AL
website: www.northyorks.gov.uk
email: datamanagement.officer@northyorks.gov.uk
Telephone: 01609 533219

Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London