



**Egton**  
**Church of England**  
**Primary School**



**Prospectus**

*Learning and growing together with God*



**EGTON CE PRIMARY SCHOOL  
EGTON  
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Headteacher: Mrs E. Orland. B.Ed.Hons.

Dear Parents

**Welcome to the most recent prospectus of Egton Church of England Primary School.**

Our aim through this prospectus is to give you an informative and interesting introduction to life in our friendly, village school.

Everyone at Egton School is committed to providing the best possible education for your child and forming strong, effective working relationships with parents in a small, family based environment.

We very much hope that this prospectus gives you a flavour of this as it is only the starting point of your contact with our school community.

Do call in and pay us a visit. We look forward to welcoming your family to our school and hope that you will not hesitate to contact us to arrange a tour with your child/ren.

Further information and copies of our OFSTED and SIAMS reports can also be found on our website: [www.egtonceprimary.org](http://www.egtonceprimary.org) Should you have any further queries we will be only too happy to help.

Yours sincerely,

Liz Orland  
Headteacher

## **Our Mission Statement**



**Our mission is to inspire learning and develop children’s potential as individuals in a caring, happy and distinctively Christian family**



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## **Section 1**



# What is our school like?



## **Introducing Our School**

Egton Church of England School is a Voluntary Aided Primary School and although it is the neighbourhood school for the parishes of Egton and Grosmont we admit children from a wide area.

We provide an education for the age range of rising five to eleven years inclusive. In the academic year when children are eleven they generally transfer to Eskdale School or Caedmon College, in Whitby.

Our School building was opened in 1874. It is situated in the village of Egton on an attractive site neighbouring the church of St Hilda with which we have very strong links. Our colourful playground has a pleasant, grassed area to the side with a low level adventure trail, climbing wall and seating areas.

Our school has been fully modernised internally retaining the beautiful character of the building. The accommodation includes two large classrooms, library, 2 cloakrooms and toilets and the school office on the ground floor and two smaller teaching areas, headteachers office and staffroom in the first floor mezzanine. We have recently added a new Early Years Learning Base complete with its own outdoor learning area. Our buildings house some of the latest computer equipment available to schools including Clevertouch screens and visualisers in each classroom.

School meals are cooked on the premises in our own kitchen and the majority of children take a school meal.

The number of children on roll is 56.

## **Our Staff**

<b>Head Teacher</b>	Mrs. Liz Orland
<b>Key Stage 2 Teachers</b>	Mrs. Liz Orland Mrs. Lucy Webster
<b>Key Stage 1 Teacher</b>	Mrs. Pam Seller
<b>Classroom Assistants</b>	Mrs Jo Vasey ) Higher Miss Sam Barker ) Level Miss Judith Chapman ) Teaching ) Assistants  Mrs. Lyn Coldbeck )Advanced Teaching Assistant  Miss Emma Berry )General Mr.Finley Drew )Teaching )Assistants
<b>Midday Supervisory Assistants</b>	Mrs. Jean Boddy Mrs. Angie Carr
<b>Administrative Officers/Bursar</b>	Mrs. Lyn Coldbeck Mrs. Kelly Harland
<b>Caretaker/Cleaner</b>	Mr. Ron Dunn
<b>Cook</b>	Ms. Alison McKay

<b>Governors.</b>
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Our Governors play a vital role in our school life. Not only do they regularly meet as part of their role in the Leadership and Management of the school but they are also involved in many different aspects in the lives of the children whilst they are at school.

Reverend Paul Jackson		) Ex-officio ) Foundation ) Governor
Mr. Roger Everitt (Chairman) Mrs. Laura Foster	Appointed by owners of the premises	) ) ) ) ) Foundation ) Governors
Vacancy Sister Dorothy Stella Mrs. Yvonne Harrison Mrs. Jacinth Simpson	Appointed by York Diocesan Board of Education after consultation with Egton Parochial Church Council	) ) ) )
Mrs. Claire Thorpe	Appointed by Local Education Authority	) ) ) Representative
Mrs. Liz Orland	Head teacher of Egton School	) and Elected ) Governors
Mrs. Pam Seller	Teacher Governor (elected)	) )
Mrs. Victoria Grenfell Mrs. Rebecca Laws-Jackson	Parent Governors (elected)	) )
Mrs. Lyn Coldbeck	Clerk to the Governing Body	



## **Educational Aims and Objectives.**

We work to our Mission Statement at the beginning of this booklet and our Educational Aims and Objectives stated below:

Egton is a small, distinctively Christian, family based school. We learn and grow together. Our key values are FRIENDSHIP, RESPECT AND TRUST and these underpin everything we strive for in our school. We live these core values out through our excellent relationships with our children, parents, communities and churches.

Our aims reflect the Christian values upheld by our staff and governors.

We aim to:

- provide a high quality education in a happy, Christian learning environment where everyone is respected
- encourage and nurture children as confident individuals to develop and sustain their full potential for a successful future life
- provide our children with the knowledge and understanding to live a healthy, happy and safe lifestyle
- stimulate learning through enquiry, creativity, fun and enjoyment
- foster a greater understanding and respect for others of any culture, religion or group
- enable and encourage children to develop self esteem, independence, confidence, spirituality and motivation through promoting our values of friendship, trust and respect.
- encourage an understanding of the meaning and significance of faiths
- promote Christian values through the learning experiences offered to our children

## What the Children Say

Our children were involved in writing an Evaluation of the work in our school. Here are some of their comments:

*“Everyone is active and always doing something and no one is left out.”*

*“Music lessons are great, you get to choose an instrument to play. It’s fun”*

*“Egton is the best ever. The school is really friendly and the playground is massive!”*

*“Egton School has lots of good sportsmanship when we go to sporting events”*

*“We have a really nice church next to our school. It is called St. Hilda’s and the vicar is called Reverend Paul”*

*“We are all friends”*

*“The lessons are really fun and no one is left out”*

*“ The best part is going to Peat Rigg with my friends from other schools”*

*“We go to lots of events and on lots of exciting trips and residential visits. They’re so much fun”*

*“If you love Maths come to our school. We do fantastic things. We love anything that is fun!”*

*“We sit in pairs so that we can ask our partner for help or they can ask us if they are stuck”*

*“Egton School is small, fun and friendly and the teachers are really kind and helpful”*

*“We go to lots of sports events”*

*“At dinner time it is very good and yummy and chatty”*



## **Section 2**



# **How is our school organised?**



## **The School Day**

### **School hours – the daily routine**

Morning session	9.00 a.m. to 12.00 p.m.
Afternoon session	1.00 p.m. to 3.15 p.m.
Morning Break	10.30 a.m. to 10.50 a.m.
Lunch Break	12.00 p.m. to 1.00 p.m.
Afternoon Break	All children break for a piece of fruit in the afternoon

We ask that children who walk to school or come by car or bike do not arrive before 8.45 a.m. to enable us to make safe supervision arrangements for their arrival in school.

Actual teaching hours in a normal school week (excluding Acts of Worship) are as follows:

Juniors	23 hours and 45 minutes
Infants	21 hours and 30 minutes

### **Collective Worship**

Acts of Worship take place daily, at 9.10 a.m. They are usually conducted by a member of the staff, often with the active involvement of the children. Collective Worship is often a story or talk with a song and prayer which is based on one of the Christian values. We follow the Church Calendar and include Christian festivals and Saints' Days too. We also have lots of visitors from our local churches in Egton, Grosmont, Sleights and Aislaby and some friendly puppets! This is a special time enjoyed by all and all the children are encouraged to participate.

### **Break time snacks and drinks**

Milk is available for sale at morning break and we also encourage children to bring their own healthy snacks to eat at that time. For most of our children it is a long time from breakfast time to lunchtime and we find that they are able to concentrate and learn better with a mid-morning snack and drink. We suggest snacks such as fruit (dried or fresh), crackers and cheese, potato snacks or a sandwich. We ask that you do not send sweets or chocolate biscuits. Most children also bring a plastic bottle, or carton, containing fruit juice or water. We ask that you do not send fizzy drinks, glass bottles or cans.

Year Six children run a "Fair Trade Friday" Tuck Shop once a week when Fair Trade snacks and drinks are on sale at morning break time. Prices range from 65p for a carton of Apple Juice to 21p Chocolate Cookie. The children enjoy using this shop and by handling real money the experience contributes to their financial education.

## **Class Organisation**

Children are taught in two classes, currently these are:

### **Key Stage 2 (Juniors)**

For children aged from **7 to 11 years old in Years 3,4,5 and 6**

TEACHERS: Mrs Liz Orland (Headteacher)  
Mrs. Lucy Webster

CLASSROOM ASSISTANTS: Mrs. Lyn Coldbeck  
Miss Sam Barker  
Miss Emma Berry

In the mornings the Key Stage 2 class is split into two teaching groups for Maths and English. Mrs. Orland teaches Years Five and Six and Mrs. Webster teaches Years Three and Four. This enables small groups and great progress for all our children.

### **Foundation Stage & Key Stage 1 (Infants)**

For children aged from **rising 5 to 7 years old in Reception, Year 1 and Year 2**

TEACHER: Mrs. Pam Seller

CLASSROOM ASSISTANT: Mrs. Jo Vasey  
Miss Judith Chapman  
Mr. Finley Drew

### **Organisation of teaching and learning**

Careful and consistent planning enables us to match work effectively to children's abilities, this is one of the many opportunities which is enabled by our mixed age classes.

We use a wide variety of teaching resources, pupil groupings, techniques and styles which are chosen by taking into account what is being taught, the needs of individual children and the characteristics of the different cohorts within the mixed age class. We are very fortunate in that we are able to provide full time support in each classroom through our Teaching Assistants who complement the teacher in their role.

We also have a small army of parents, grandparents, governors and members of the community who are a much valued support in and out of the classroom. We are always looking for more people to help in school as it is so beneficial for our children to have the experience of working with different people. All our volunteers are subject to Disclosure and Baring Service checks (formerly CRB checks). No particular skills are required just heaps of enthusiasm and a great sense of humour!

All of our teachers are involved with all of our children and know them very well! We use each teacher's strengths and interests across all the year groups. This helps the children to learn with enthusiasm and ensures that the teachers know all of our children very well.

## Section 3



# What do we teach?



## **Curriculum Statement**

At Egton CE VA Primary School we follow The National Curriculum. We endeavour to plan and deliver the curriculum in such a way as to meet our school aims which are set out at the beginning of this booklet on page eight and reflect the Christian values upheld by our staff and governors.

A new National Curriculum was introduced in September 2014 and our provision has been reviewed to meet the new Statutory Requirements. We aim to be innovative in our practice to provide contextualised, stimulating learning opportunities which allow all our children to access learning. We work as part of the Esk Valley Teaching Schools Alliance to share planning, ideas and resources. Our long term plan with further details will be published alongside this document and should be read in conjunction with this.

### **Core Subjects**

#### **Mathematics**

At Egton we ensure our children are provided with the basic skills, learning key facts and strategies to enable them to become fluent. They will also be taught reasoning and application skills to solve problems independently. We believe that deep learning of mathematics is important so that children can see and use the connections between different areas of the subject. We also develop mental mathematics using a range of strategies. Currently we predominantly use 'Abacus', a maths toolkit across the school. Maths is taught daily in both classes.

#### **English**

In Reception and Key Stage One phonics is taught using the Read, Write Inc. Scheme. We also use this to develop writing skills and sentence work. Alongside this we use a range of other strategies including Talk for Writing and often base writing around a particular text or theme. In Key Stage Two a text based or topic based approach is also often used as a stimulus for writing. Spelling continues to be supported using Read, Write Inc. for KS2. Along with spelling, grammar is taught in context on a daily basis in both classes as well as discretely when appropriate. Guided Reading is taught in Key Stages One and Two. All children are expected to read daily/ regularly at home. Spoken language and the confidence to articulate and communicate effectively are given high priority at Egton School. Children are given lots of opportunities to work in pairs, groups and as a whole class in front of different audiences. Increasing pupil's vocabulary is also a focus in our school.

#### **Science**

Science is either taught discretely or as part of a theme; whichever fits the content of the curriculum most appropriately. Science lessons develop children's knowledge and understanding through Biology, Chemistry and Physics. We also develop an understanding of the nature, processes and methods of science through scientific enquiry and practical investigations. We encourage children to understand the uses and implications of science today and for the future by choosing the context of our teaching carefully.

### **Foundation Subjects**

We teach the subjects History, Geography, Art and DT using a cross-curricular, creative, theme-based approach whilst ensuring that we equip children with knowledge and skills specific to each subject area. Themes such as Our Yorkshire and Chocolate include a variety of subjects enabling children's learning to be contextualised. Each theme is often enriched by an educational visit or a visiting expert.

### **Computing**

Our computing curriculum ensures that children are equipped to use computational thinking and creativity to understand and change the world. Recognition of the place of computing in all learning is key to our approach. Computing is taught in a variety of ways and if necessary, specific computing skills are taught in discrete computing lessons, however the majority of teaching takes place using a cross curricular approach. This allows children to transfer computing skills and use technology for a real purpose.

### **Music**

Where possible, music is taught as part of a theme. If there are no obvious links then it is taught discretely. In the juniors children have the opportunity to learn to play an instrument with a music specialist. We engage with local groups and opportunities to ensure children gain a broad range of experiences in this area of the curriculum.

### **Physical Education**

Each class is taught games, dance and gymnastics by professional sports coaches. Swimming is taught to all children throughout the year. Children frequently have the opportunity to take part in different competitive events and activities with other schools in the areas through the Whitby Schools Sports Partnership. In addition outside coaches are often brought in to give specialist training in particular areas. All children take part in sporting activities at our school and are encouraged to live active and healthy life styles.

### **Modern Foreign Language**

The language taught at Egton is French. Although this subject is only statutory in Key Stage 2 it is taught discretely in both classes. Informal activities are used to introduce children to the language in the infant class as we find this supports more structured learning in the junior class.

### **Sex Education**

Years Five and Six are shown a video about 'growing up' in the summer term, a frank and open discussion follows where the background of emotional and physical changes that they may experience is given. Parent's permission is always gained before this activity takes place and the area is always dealt with sensitively reinforcing the messages of strong moral and family values.



## **Religious Education and Collective Worship**

We are a Church of England Voluntary Aided School. Therefore RE is considered to be one of our core subjects although it is not a core subject in the National Curriculum.

RE is taught according to the York Diocesan Board of Education Primary RE Syllabus. This rich, well-structured resource follows the teaching of the Church of England but also recognises that some pupils are members of other Christian denominations and world faiths. Our over-riding aims are to make R.E. a 'living' and relevant subject by:

- Developing concepts, skills and attitudes for exploring religion through activities and experiences.
- Learn about and from the life, teaching and example of Jesus Christ through the gospels.
- Explore and discover Christianity locally, nationally and globally.
- Recognise and learn from diversity within Christianity.
- See the Christian faith in the context of religious diversity, learning about and from other major religions and beliefs in the UK.
- Face the challenges of diversity with respect.
- Enabling our children to relate aspects of religion to their own experiences of life.
- Helping our children to acknowledge the value of a personal faith.

RE is taught every week in both classes and many cross-curricular and creative links are made.

Whilst Christianity is the central part of our scheme of work some time will also be spent learning about other major faiths. At Key Stage 1 the children study Christianity, Judaism and Islam. These are continued at Key Stage 2 where they also study other major world faiths including Hinduism and Sikhism.

### **Daily Acts of Worship**

A Collective Act of Worship is held each day. It follows the teaching of the Church of England, presented in a way that is lively, interesting and appropriate for the ages, understanding and abilities of the children. The whole school family gathers together to share a special time, with opportunities for quietness and thoughtfulness. The beginning and end of this time is marked by the lighting and extinguishing of a candle a symbol of the Light of Jesus.

The Junior class say a prayer together at the beginning and end of the day and Grace is said by all the children before and after lunch.

Although we are an aided school, parents have the right to withdraw their children from R.E. or Collective Worship. However the staff and governors feel that to do so would mean children missing out on a very important part of the corporate life of the school. Should a parent wish to exercise the right of withdrawal from R.E. and Worship, they are asked to discuss the matter with the Headteacher.

### **Our Church**

There is a strong bond between our local Churches, the School and the two villages it serves, so that there is a real sense of sharing in the life of the community. School life has

a strong Christian foundation nurtured by the commitment of those who work in it, those who govern it and the care of the community that surrounds it. We celebrate Harvest and Christingle with the parish community in church and the school takes part in services at other Christian festivals throughout the year. Children are encouraged to attend Church services with the school and join in Church activities. Local ministers take a regular Act of Worship and play an active part in the life of the School. In Years Five and Six there is an opportunity for children to be confirmed into the life of the Church.

**Our Work for Charities**

We encourage children to understand and empathise with the problems of those in the wider community and the world by inviting different charities, both local and national, to come in to school to describe their work. We support a number of charities often chosen by the children themselves. Over the past year we have supported many charities including: Traidcraft, Christmas Child, Royal British Legion (Poppy Appeal) Comic Relief, Children in Need, St. Catherine’s Hospice, Red Nose Day, St Hilda’s Church, Oxfam, the Donkey Sanctuary and Whitby Food Bank.

Prayer Day in St. Hilda’s Church, Egton.

Our Easter gardens



Learning about Judaism



Red Nose Day



### **Extra-curricular Activities**

We believe that extra curricular activities enhance and broaden our children's learning and personal development significantly. These include a range of experiences, from school trips and visits to after school clubs and a variety are listed below

Bikeability

School Clubs including, Gardening, Football, Art and Craft, Cookery.

Road Safety

Community visits

Music lessons and concerts

Church visits and services

Competing in Egton Show Children's Section

Local speakers and charity work

to name but a few of our activities.

### **Breakfast Club**

We are able to offer a daily Breakfast Club from 8.00.am. until the start of school. The cost is £2.50. per child and includes a breakfast of a drink, cereal, toast and fruit. Booking are taken via the school office.

We are of course always able to care for children before and after school in exceptional circumstances until a family member or friend is able to collect them.

### **Esk Valley Alliance**

As mentioned in the Curriculum Statement we work in partnership with the other Primary Schools in the Esk Valley to provide enhanced opportunities for our staff and pupils.

The Core Schools include:

Egton CE (VA) Primary School

Goathland County Primary School

Lealholm County Primary School

Castleton and Glaisdale Federation of County Primary Schools

St. Hedda's RC (VA) Primary School

Sleights CE (VC) Primary School

Danby CE (VC) Primary School

## Section 4

# How do we look after our children ?



## **Pastoral Care**

Ours is a small School, and has the feel of being like a large family. As children progress through the school they are encouraged to develop their sense of responsibility towards each other and the School as a community. Older children are encouraged to develop their sense of responsibility towards the younger ones.

We pride ourselves on our knowledge of the children in our care and make particular efforts to get to know them as an individual so that we can support them to the best of our ability with an insight into their personal character.

The Headteacher and all staff are available at all times to help solve children's problems of whatever kind.

If at any time parents wish to discuss their children's progress or share any information, no matter how small, a member of the teaching staff will be available. A good time to see your child's teacher is before 9.00.am. or after 3.15.pm. Appointments are not always necessary but please do ring the school office if a longer length discussion is needed.

We have strong links with many supporting agencies and organisations and are able to coordinate help and support for your child and family should you require it.

Your support for your child's education is crucial to their progress. Please tell us if there are any adjustments we need to make to help you support your child, for example: letters in large font; letters in different languages; wheelchair access; or explaining things over the phone.

### **Child Protection**

Egton School is committed to ensuring the welfare and safety of all children in school. All North Yorkshire schools, including Egton School, follow the North Yorkshire Safeguarding Children Board procedure. The school will, in most circumstances, endeavour to discuss all concerns with parents about their child/ren. However, there may be exceptional circumstances when the school will discuss concerns with Social Care and/or the Police without parental knowledge (in accordance with Child Protection procedures). The school, will, of course, always aim to maintain a positive relationship with all parents. The school's child protection policy is available publicly.

Please do not hesitate to talk with us should you have any concern about your child.

## **Special Educational Needs and Disabilities**

The Headteacher is the 'Special Educational Needs Co-ordinator' regarding the special educational needs of pupils within the school and oversees all staff and agency involvement with our children.

Our SEND Information Report for children with Special Educational Needs and Disabilities (SEND) is available on the school website.

### **Special Educational Needs - Aims**

- It is the aim of this school that all children under our care should benefit as fully as possible from their education: that access to the National Curriculum and a full school life will be ensured throughout their school careers.
- We seek to achieve this aim through constant attention as to how we attend to individual needs and by continually assessing how successfully we are meeting those needs.
- We see this as a shared responsibility involving all adults involved in the teaching and general welfare of children attending Egton School.
- The identification and assessment of those needs form an essential part of our educational provision at Egton School - beginning immediately a child enters school. Monitoring of children's progress is then continuous, enabling the early identification of special educational needs, as and when they might arise. Parents will immediately be informed of any concerns we have regarding their child's progress.
- Wherever, or whenever a problem arises all members of staff are committed to addressing those needs and the concerns of parents. Parents are therefore, encouraged to express any concerns they have regarding their child's academic, physical, social, or emotional development.
- Learning support is seen as a service for the whole school, available to all children on an individual basis, whenever it is needed whether it is needed for a short period of time or longer term and whether it is addressing a short term specific difficulty or a longer term problem.

A full Special Needs policy is available on the School Website and in school should you require further information.

We are proud that our school is a fully inclusive school and all children are valued as individuals.

# Equal Opportunities

## Equal Opportunities

Egton School practices equality of access and equality of opportunity for all its pupils, staff and visitors regardless of: gender, ethnic origin, religious belief, cultural background, ability or disability, marital status or sexuality.

Your support for your child’s education is crucial to their progress. Please tell us if there are any adjustments we need to make to help you support your child, for example: letters in large font or different languages, wheelchair access, a discussion with a school colleague of the same gender.

Information about our Equalities Scheme and an Action Plan can be found on our school website.



## **Behaviour**

**We are proud of our behaviour and have high expectations of everyone in our school including visitors!**

**We ask everyone to respect and adhere to our**

### **Code of Conduct**

We endeavour to develop a strong moral code firmly based on Christian values, including concern for others, self respect and self discipline, as well as basic values of honesty and truthfulness.

This Code of Conduct was proudly written by the children in Key Stage Two. We all do our very best to uphold these statements in everything we do.

### **Our Christian Code of Conduct**

We **TRUST** each other and always tell an adult when we are sad or worried and always ask for help from any friend or helper.

We help each other and other people when they are sad or hurt and always take care of each other in the playground to keep everyone safe.

We always listen carefully to someone who is talking and in return we always speak nicely to people we are with.

In our school we always try to keep calm, behave sensibly, be polite and **RESPECT** other peoples' feelings and belongings

We take special care of our school environment and all the things that we have and use in it, both inside and outside.

We **FORGIVE** each other when things go wrong. In our school family we are good **FRIENDS**

**A full behaviour and anti-bullying policy is available on our website and in school and parents and children joining the school are encouraged to sign our Home-School agreement to show their commitment to our code.**



## **Healthcare**

### **School Nurses**

The school works closely with the Specialist Community Public Health Nurse (previously known as the School Nurse) on medical issues. A general health check is carried out by a visiting nurse, in the year after children start school, and again before they move on to secondary education. There are visits on a regular basis to carry out hearing and eyesight checks. Parents are always invited to come to school to be with their child for the checks, if they so wish. The Health Service try to give families as much notice as possible of these visits.

### **Medicines**

Apart from inhalers and epipens, which are always made fully accessible, bringing medication to School should be avoided. However some children require regular medication during the School day as a matter of routine. Where this is the case we ask parents to complete a form giving us authority to administer medicine(s). Please contact the school office for a copy. Please note that staff are not obliged to administer any form of medication and indeed will be unable to do so without the medication form fully completed.

### **Emergencies**

Should a child become ill at School, we try to contact their parents so that they may be taken home. We always note address and telephone details when the child is registered and also additional emergency contact numbers.

Please note that we are strongly advised that when a child has had repeated bouts of sickness and or diarrhoea they should remain at home for a period of 48 hours from the last bout, to prevent the spread of infection.

### **Insurance**

The Governors of Egton Church of England Primary School have been advised to inform parents that:

‘The North Yorkshire County Council only insures against injury caused to children as a result of the negligence of the Authority, its servants or agents and does not insure to pay compensation following any injury caused by a pupil/student. **It is the responsibility of the parent** to arrange to pay premiums for any personal accident insurance they require in respect of any injury **caused or suffered** by their child’.

## Section 5



# What else do I need to know about?



## School Holidays List

We always provide a list showing the dates on which School will be closed for either School Holidays, or Staff Training days. A copy of the dates for the 2018-2019 academic year is shown below. If there are any changes an updated list is sent home with the children, to all parents.

### Academic Year September 2018 – July 2019

	<b><u>Date School closes 3.15.pm.</u></b>	<b><u>Date School opens 9.00.am.</u></b>
Summer 2018 including In-service training days on 3 <sup>rd</sup> & 4 <sup>th</sup> September 2018	Friday 20 <sup>th</sup> July 2018.	Wednesday 5 <sup>th</sup> September 2018.
Autumn Half Term 2018.	Friday 26 <sup>th</sup> October 2018.	Monday 5 <sup>th</sup> November 2018.
Christmas 2018 including In-service training day on 7 <sup>th</sup> January 2019	Friday 21 <sup>st</sup> December 2018.	Tuesday 8 <sup>th</sup> January 2019.
Spring Half Term 2019.	Friday 22 <sup>nd</sup> February 2019.	Monday 4 <sup>th</sup> March 2019.
Easter 2019 including In-service training day on 29 <sup>th</sup> April 2019	Friday 12 <sup>th</sup> April 2019.	Tuesday 30 <sup>th</sup> April 2019.
May Day (Monday 6 <sup>th</sup> May 2019)	Friday 3 <sup>rd</sup> May 2019.	Tuesday 7 <sup>th</sup> May 2019.
Summer Half Term 2019.	Friday 24 <sup>th</sup> May 2019.	Monday 3 <sup>rd</sup> June 2019.
Summer 2019 including in-service Training day on 22 <sup>nd</sup> July 2019	Friday 19 <sup>th</sup> July 2019	To be decided by Local Education Department

**Children are not in school on the In-service Training Days.**

## School Meals

School dinners are cooked on the premises by our School cook – Alison McKay.

Dinners are currently £2.10p. per day. for the Junior Children (*Years; Three, Four, Five and Six*) and free of charge under the Universal Free School Meals Grant for children in the Infant Class (*Years; Reception, One and Two*) The money should be paid on Monday for the week ahead to assist with the weekly banking requirements, or can be paid in advanced termly or half termly.

The majority of the children in our school choose to have school dinners. This is something of which we are very proud.

Dinners are served by the older children in a family service style, which is overseen by our dinnertime supervisors in the classrooms.

This means that all the children sit down with members of staff and eat together at lunchtime and are able to chat freely in a family atmosphere enjoying home cooked food.

An example of one of our favourite meals would be:

Homemade pizza with Potato Wedges, Peas and Sweetcorn followed by homemade Oat Cookies served with fruit.

Should our main course not be to your child's taste, we also have a Jacket potato option with a choice of filling, as an alternative.

For dessert children may chose from; the dessert of the day, yoghurt or fresh fruit.

### **Pupil Premium:**

If you have a child in Reception, Year 1 or Year 2 who will be benefiting from a universal free school meal, your school and child may also benefit from additional funding from central government known as Pupil Premium Grant had your child been entitled to a statutory free school meal. If you feel you meet the following criteria please complete form FM/B2 which is available from the school:

- Income Support;
- Income-Based Jobseekers' Allowance;
- Income-Related Employment and Support Allowance;
- Child Tax Credit providing you are Not entitled to Working Tax Credit and your annual household income does not exceed the HM Revenue annual figure;
- Support under part V1 of the Immigration and Asylum Act 1999;
- Guarantee element of State Pension Credit; A "Run-on" of Working Tax Credit.

*(The information provided on the form will be used to check for eligibility to claim additional pupil premium and for no other purposes and will remain confidential)*

## Transport

Most of our children travel to school in taxis provided by the Local Education Authority. They set the criteria for eligibility for free transport. **Parents should contact either [www.northyorks.gov.uk/schooltransport](http://www.northyorks.gov.uk/schooltransport) or the admissions and transport team on 01609 533679**

If you bring your child by car please help us to keep our children safe by leaving the area outside school free for the taxis to pick up children (we currently have three mini-bus taxis). It is often easier if parents in cars come just after the taxis have left in the afternoon (by 3.20pm.). Please pick up your child on the school side of the road.

## School Uniform

The School Uniform , as agreed following consultation with parents is :

### Boys:

Red fleece )Embroidered  
Red sweatshirt )with School  
White polo shirt )Logo.

Grey or Black trousers  
Grey or Black socks  
Black school shoes with a low heel.

### Girls:

Red fleece )Embroidered  
Red sweatshirt or cardigan )with School  
White polo shirt )Logo.

Grey skirt or Grey or Black trousers  
Red or Black or White knee length socks or tights  
Summer dresses are red and white Gingham  
Black school shoes with a low heel

The fleece jacket is sold as either a double thickness fleece, or fleece lining with shower-proof outer.

The following items are required by each new entrant

**ONE NAMED** purse or container for dinner money.

**P.E. EQUIPMENT** consisting of: 1 Drawstring bag containing:

- 1 pair plimsolls or trainers
- 1 pair plain black shorts
- 1 plain red T-shirt
- 1 dark pair jogging bottoms during the winter

### PLEASE NOTE:

**ALL** the above items should be **MARKED** with the child's name.

**Jewellery is not allowed to be worn for Health and Safety reasons following a directive from North Yorkshire County Council.**

**However a watch and small stud earrings may be worn on a daily basis but must be removed for P.E.**

## **School Visits**

School visits play an extremely important part in the delivery of the curriculum and provide a variety of learning opportunities, which enhance the children's experience over and above our classroom activities.

Letters are sent home explaining about forthcoming visits/outings, which at the same time seek parental permission for their child to be included. Parents are encouraged to contact School with any questions or concerns that they may have in connection with them. There may be a voluntary contribution requested but this is in accordance with our charging policy which is available on the website and in school.

During the school day we may want to take the children out of school for a walk, or the short distance to, say, the Village Hall or Church. These occasions are not necessarily planned in advance and we therefore ask parents to sign a general consent form. This will be available when your child starts school.

Signing the general form in no way changes our intention to provide parents with details of specific visits/outings from School where these are planned in advance.

School visits are very carefully planned in accordance with strict health and safety guidelines provided by North Yorkshire County Council. We ensure that our children gain the maximum educational experience during our visits but in a safe and happy manner.

We have an Educational Visits Co-ordinator and all staff are trained in taking Educational Trips and visits.

In alternate years for Years 3/4 and 5/6 we have residential trips at a local Outdoor Activity Centre. We undertake this activity with other Year 3/4 and 5/6 children from the Esk Valley Alliance (EVA) schools.



## **The Friends of Egton School**

We are fortunate to have the “Friends of Egton School” (F.O.E.S) which is a very enthusiastic body of parents and friends who willingly pitch in and make this aspect of School life both rewarding and fun. Members are always looking for willing volunteers and/or new ideas to help with fund raising and arranging events. They meet regularly throughout the school year. This association is affiliated with the National Parents Teachers Association and is a registered charity.

A number of events are run throughout the year including: Family Bunny Drive, Bingo, Christmas Fair, Summer Fair, etc. Parents are encouraged to get involved in any way they can from simply supporting the event by attending to becoming involved with the organisation of aspects of the event.

The money raised by F.O.E.S is predominately used to support transport for our school visits and to part fund our Residential Visits. F.O.E.S support is exceptional and much appreciated by children, staff and governors.

Please contact the school if you are interested in helping out, or watch for details in regular school newsletters.



## **Charging for School Activities Policy**

The effect of the Education Reform Act 1988 on charging in schools is set out in DfES Circular 2/89. Local Education Authorities and Governing Bodies have a duty to state a policy on charging with effect from 1<sup>st</sup> April 1989 and until such a policy is stated, no charges may be levied. Egton School's full Charging Policy can be viewed on the School's Website – the following is a summary of this Policy.

The Governors believe in the positive benefits of educational visits. They encourage visits to enhance and stimulate work in school.

### **Education During School Hours**

Education provided by this school for its pupils is free of charge if it takes place during school hours.

### **Education Outside School Hours**

Where education is provided outside school hours and is not required to fulfil statutory duties relating to the National Curriculum or Religious Education, such education is an 'optional extra' and charges may be made.

If a charge is made for each pupil, this should not exceed the actual cost.

### **Voluntary Contributions**

Voluntary contributions may be sought for the benefit of any school activity. When asking for voluntary contributions, it must be made clear that there is no obligation to contribute and that pupils will not be treated differently according to whether or not their parents have made any contributions.

If there are insufficient funds forthcoming by this method then either:

- The trip will be cancelled or
- Additional costs will be made from other sources

### **Musical Instrument Tuition**

Charges may be made for teaching, either an individual pupil or groups of up to four, to play musical instruments, even if this takes place during school hours.

### **Extended Schools – Breakfast Club**

Egton CE (VA) Primary School provides a term time only childcare service for 4-11 year olds at Breakfast Club. Parents will be charged for use of the service.

The session time and charge is as follows:

Full morning session including breakfast – 8.00.am until start of school - £2.50. per child

### **Activities Not Run By The School Or Local Education Authority**

When a non-school organisation arranges an activity to take place within, or partly within school hours and parents want their children to join the activity, such organisations may charge parents.

The Head and Governing Body will decide whether participating in such an activity (during school hours) is in the pupils' best interests.



## **Complaints**

Initially any complaint will be dealt with by informal discussion with teachers and Headteacher. If the matter cannot be resolved in this way, it will be considered as a formal complaint under Section 23, Education Reform Act 1988.

The first formal stage of the procedure is for the Governing Body to consider the complaint. If the person making the complaint is not satisfied with the outcome, they can put the complaint to the Local Education Authority (LEA).

### **PLEASE NOTE:**

This is a standard procedure. Any complaint should be made to the Headteacher at school in the first instance.

The only exception to this would be if the complaint in some way implicated the Headteacher, in which case the complaint should be made to the Chair of the Governing Body.

Egton School's full complaints procedure can be read either on the School's Website or from a paper copy in the School's Office.

## **Attendance Records**

Pupil Attendance figures are provided annually in the Schools' on-line Profile which can be viewed on <http://www.schoolsfinder.direct.gov.uk> by following the onscreen instructions.

## Section 6



# What do I need to do next?



## **ADMISSIONS**

We welcome and encourage parents considering sending their child to the school to make a visit with their child to look around the school and to meet the staff before you make this important decision.

It is hoped that during this visit parents will pass on information which they consider to be relevant to their child's education and well-being in the School and we can begin to build up a relationship with both you and your child.

### **Our admission number for 2018/19 is Ten.**

Although the law does not require children to be admitted to school until the beginning of the term following their fifth birthday, the Governing Body, being the Admission Authority for this school, will admit children into school at the beginning of the academic year in which their fifth birthday falls.

We have observed our reception children over the last few years and seen how very tired they are by the end of the day and particularly at the end of the term. Therefore, in line with several other local schools, we have decided to make the first term less arduous to ensure a happy and successful entry into school. To ensure the best induction into their school life, our Reception New Starters have, for the first month, come to school for mornings only. The first three weeks will be 9.00 am to 12 noon. The fourth week will include lunch, i.e., 9.00 am to 12.45 pm. For the remainder of the term they will attend for full days. This is always discussed fully with parents and can be flexible where the needs of the child are being considered.

For a copy of our full admissions policy please contact the school. Please note that a full copy of the policy will be issued with the admissions application papers should you decide to join our school.

We do hope that you will consider our friendly village school favourably. If you require any further help with admission arrangements or would like any further information please get in touch with us we will be only too happy to help.

## **Role of the Local Education Authority (LEA)**

Egton Church of England Primary School is a Voluntary Aided School (VA).

VA Schools are founded by voluntary bodies, which in our case is the Church of England. Both our Religious Education and Collective Worship are in accordance with the Ethos Statement contained in the School's Instrument of Government. The Governors have greater powers and responsibilities than in other types of school. More importantly, it is the Governors who decide the admission arrangements.

The County Council provide money for the general running of the school, however day to day operations are under the control of the Governors and Staff, working closely with the York Diocese and LEA where appropriate.

The LEA provides support in Budget management and Bursarship along with important development opportunities for Teaching and Non-Teaching staff by way of courses etc.

### **APPLYING FOR A PRIMARY SCHOOL PLACE FOR YOUR CHILD**

You will find all the information you need to apply for a school place at [www.northyorks.gov.uk/admissions](http://www.northyorks.gov.uk/admissions), including:

- The criteria used by the authority to allocate school places;
- Arrangements for the admission of pupils to primary schools, including any special or social reasons why your child should be given special consideration for allocation to a particular school;
- Details of arrangements that apply to particular school in your area;
- Eligibility for home-to-school transport; and
- The online common application form, as well as how to complete it, which you need to do to start the application process.

Do read through all of the information on the school admissions and transport pages before completing the online common application form.

If you do not have internet access, you can contact the admission team on 01609 533679 to request a printed copy of the guide for parents, admission to schools information and a paper copy of the common application form, or alternatively if you would like to pop into Egton School and use the schools computers we would be happy to work through the form with you.

You must complete the common application form as soon as possible, regardless of the type of school you are applying for (academy, community, aided, trust or foundation) or where it is. This will enable us to allocate a school place to your child in accordance with our agreed scheme for coordinating admissions. You must submit the online common application form no later than 15<sup>th</sup> January 2018. Please make sure you review and submit your online form.

## **Acknowledgements**

Many people have been involved in the production of this prospectus as we wished to provide as much accurate information as possible about our school.

In particular we would like to thank:

The children and friends for providing wonderful photographs of life in our school

The Teaching Staff and Governors for their input into this document

Lyn Coldbeck – Primary Administrator for the overall production

Egton School has adopted the Primary School Publication Scheme on information available from the School under the Freedom of Information Act 2000. A copy of the relevant Publication is available from the school office.

