How to upload and submit work to Google Classroom
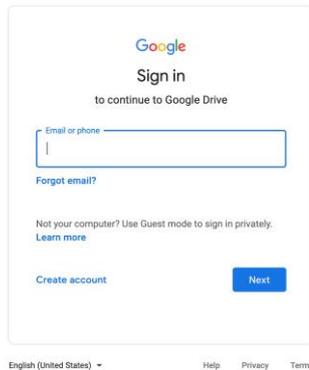
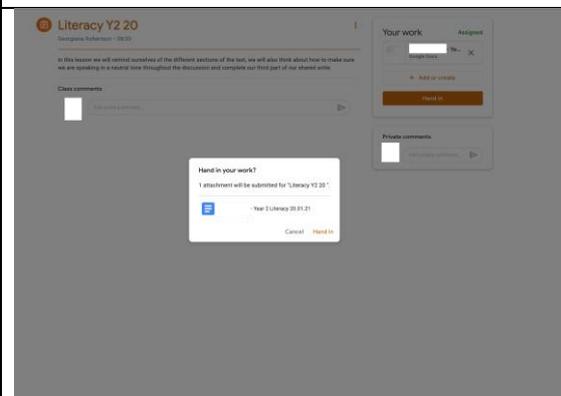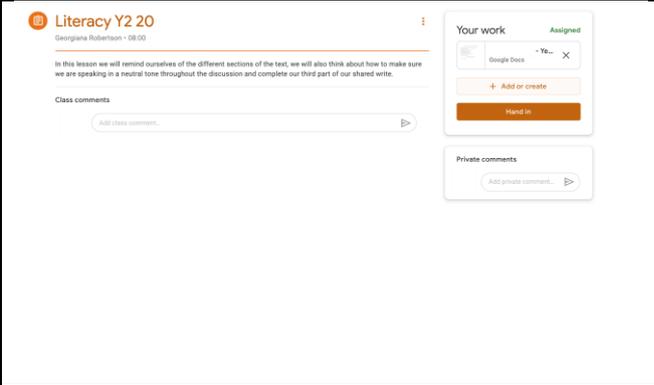|	
	Sign in to your Google Classroom account.
	Go to 'Classwork', select the assignment you would like to complete and click to open it.
	Double click on the document to open the assignment. You can now print, edit, answer questions and complete your work. If you have completed your work on paper, you could take a picture and add it onto the worksheet: 'insert > image > upload from computer' alternatively you can upload photos using the next steps.
	Once you have completed your work click the 'Turn in' button in the top right hand corner. A box will appear with two options. If you have edited the original assignment and don't have anything else to upload you can click 'Hand in'. If you have documents or photos to upload of your work press the 'Cancel' button.
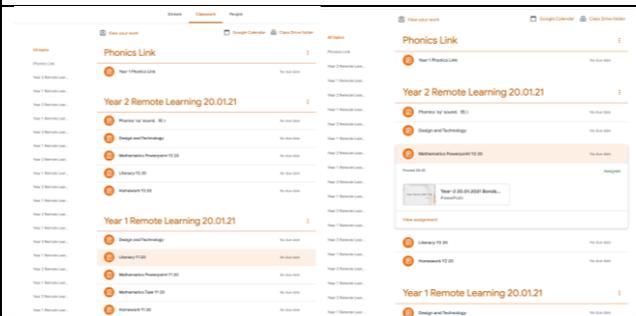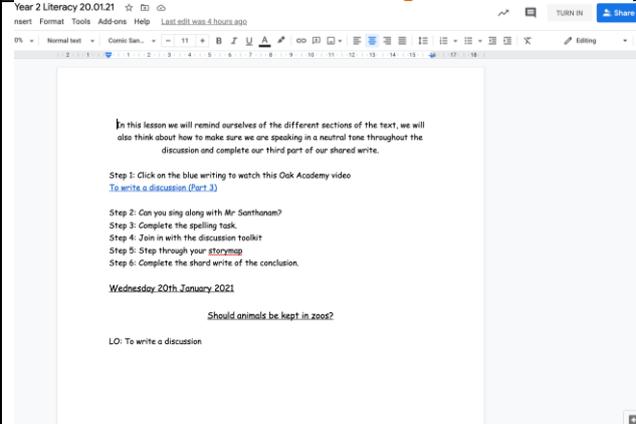
To upload photos and other documents:

Once you have pressed the 'Cancel' button you now have the option to '+ Add or Create' above the orange 'Hand In' button.
If you want to upload photos of your work or any other documents click this button.
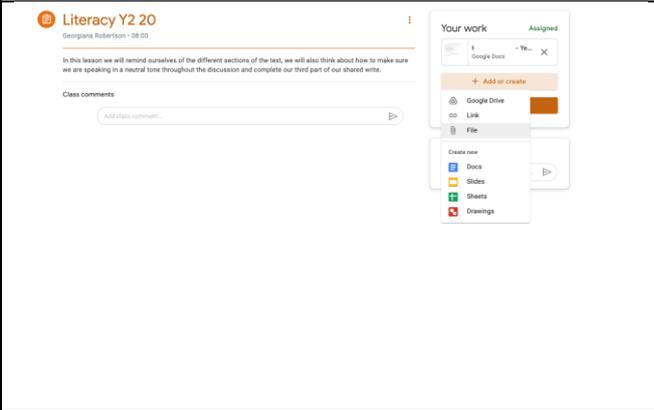
Once you have clicked '+ Add or create' it will give you the option to upload a file from Google Drive, a link or a file.
If you have taken a photo on, or uploaded one onto your device select 'File'.
If the photo or document is already in your Google Drive select Drive and you can find it there.
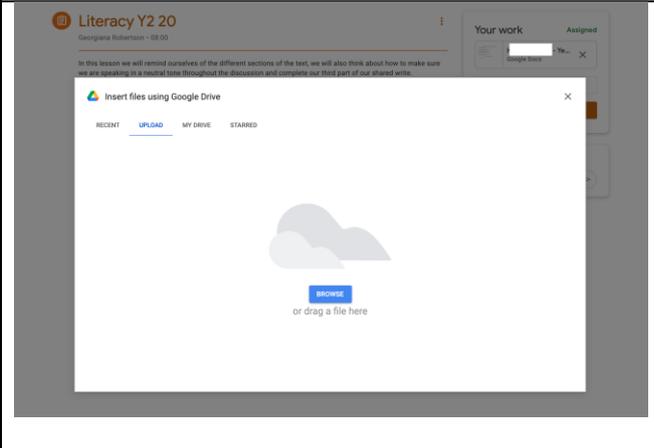
Once you have clicked 'File' you can now browse your Documents. and select the file/photo you want to upload.
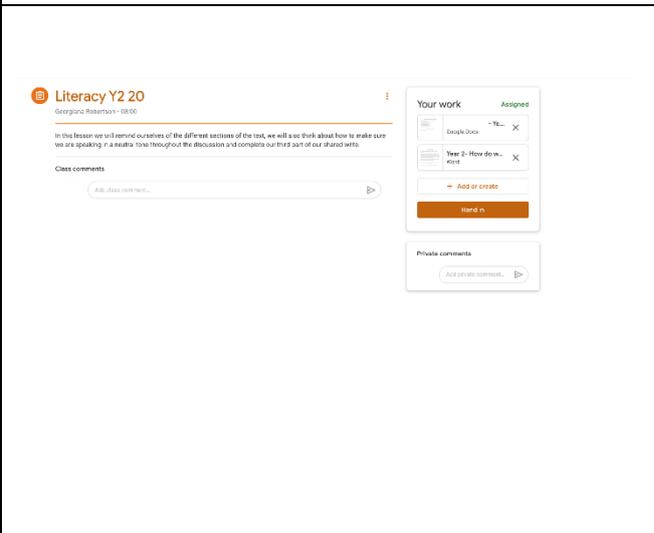
Once you have chosen the file from either the Drive or your documents you will now see it has been added above the '+ Add or Create' button.
You can now press the orange 'Hand In' button.